



## Certificate IV in Community Recreation (SRC40206)

### About SportFutures

SportFutures is an initiative of the State Sport Centres Trust (SSCT) to deliver quality traineeship programs to the sport and recreation industry.

The traineeship programs offered by SportFutures are nationally accredited and delivered by the SSCT's Registered Training Organisation, the MSAC Institute of Training. These programs are designed to assist organisations to increase the knowledge and experience of their staff working in the sport and recreation industry, through a structured workplace-based training program.

Qualifications available for delivery include:

- Certificates II, III and IV in Sport & Recreation
- Certificates II, III and IV in Community Recreation
- Certificates III and IV in Fitness



### Course Overview

The Certificate IV in Community Recreation is designed to reflect the role of those who operate within a broad range of varied contexts that may be complex and non-routine. Leadership and guidance are involved when organising activities of self and others, as well as contributing to technical solutions of a non-routine or contingency nature.

Occupations include Recreation Officers (large facilities/organisation), Instructor in Charge, Duty Manager (and other titles) working in a recreation facility or environment. Employees supervise individuals or teams undertaking programs such as learn to swim, in a recreational facility.

Examples of the types of work this person could do are:

- act as Duty Manager to ensure smooth day to day operations of a specific area of a recreation facility
- supervise staff responsible for the operation of the plant and equipment of an aquatic facility
- organise the recreation programs and activities for a facility or organisation
- plan and conduct a variety of complex recreation events, activities or promotions
- coordinate Vacation Care/Holiday Programs for a recreation organisation/facility
- supervise a team of activity specific instructors (Learn to Swim programs).

### **Training Strategy**

The MSAC Institute of Training develops a customised training strategy with clients to select the best training delivery options. The strategy is unique to each business and meets the needs of both clients and their employees.

The MSAC Institute of Training can provide customised training to clients through a range of flexible delivery options including:

:

- workplace-based training
- training workshops in small groups
- individual training and mentoring
- off-the-job training at the MSAC in Albert Park
- combined options of training delivery

### **Traineeship Benefits**

- people trained to your business requirements
- a range of financial incentives for eligible employers
- nationally recognised qualifications and competencies
- flexible part-time, full-time or school-based traineeship options
- student use of the Melbourne Sports & Aquatic Centre

### **Victorian Traineeship durations**

Full Time: 24 months

Part Time: 48 months

Please contact the MSAC Institute of Training for information on traineeship durations in others States.

## **Course Structure & Content**

To achieve the Certificate IV in Community Recreation qualification, the learner must be assessed as competent in all required core, specialisation and elective units as outlined below.

### **CORE UNITS**

*Core units are essential – all core units must be completed.*

BSBCMN402A	Develop work priorities
ICAITU006C	Operate computing packages
SRXGCSO06A	Address client needs
SRXGCST05A	Coordinate client service activities
SRXINU003A	Analyse participation patterns in specific markets of the leisure and recreation industry
SRXINU004A	Promote compliance with laws and legal principles
SRXOGN001A	Conduct projects
SRXOHS002B	Implement and monitor the organisation's Occupational Health and Safety policies, procedures and programs
SRXRIK001A	Undertake risk analysis of activities

### **STREAM UNITS**

*Stream units – all stream units must be completed.*

SRCCRD007B	Develop recreation programs
SRCCRD008B	Work effectively with government and other key stakeholders
SRCCRO005B	Develop a budget for a recreation initiative
SRXEMR002A	Coordinate emergency response
SRXGRO003A	Provide leadership to groups
SRXINU005A	Manage culture and education to expand participation in a leisure and recreation service
SRXRES002B	Improve client awareness and implementation of environmental management practices

### **ELECTIVE UNITS**

A minimum of eight (8) elective Units of Competency from any endorsed Training Package of which a minimum of five (5) Units of Competency must be from the Sport and Recreation Industry Training Package (Community Recreation, Fitness, Outdoor Recreation, Sport).

Units selected must be relevant to the occupational outcome sought and should be appropriate to the Australian Qualifications Framework level.

For more advice on selecting specialisation and elective units, please contact the MSAC Institute of Training.

### **About the MSAC Institute of Training**

The MSAC Institute of Training is a state of the art training centre for the sport and recreation industry, located at the historical Sports House in Albert Park.

The MSAC Institute of Training specialises in the provision of aquatic, sports, recreation and leisure management training, drawing on the expertise of two of Victoria's premier sporting facilities, the Melbourne Sports & Aquatic Centre (MSAC) and the State Netball and Hockey Centre (SNHC)

As a Registered Training Organisation we offer a unique mix of education programs, consultancy services and professional development events. Our training pathways are widely recognised by industry and provide participants with either genuine career pathways or the required knowledge and skills for career advancement.



The MSAC Institute of Training's clients include:

- Melbourne Sports & Aquatic Centre
- City of Maroondah
- Victorian Institute of Sport
- Melbourne 2006 Commonwealth Games Corporation
- Department of Primary Industries
- Department of Sport & Recreation, Queensland
- City of Greater Geelong
- City of Stirling
- Hockey Victoria
- Deakin
- City of Casey
- Bayside City Council
- Banyule City Council

**To get started or for more information**

For more information on the Certificate IV in Community Recreation, please contact the MSAC Institute of Training.



The MSAC Institute of Training  
375 Albert Road, Albert Park  
Victoria Australia  
Telephone +61 3 9926 1300  
Email [msacinstitute@ssct.com.au](mailto:msacinstitute@ssct.com.au)  
Website: [www.msacinstitute.com.au](http://www.msacinstitute.com.au)